



CIVIL, FAMILY & PROBATE  
DISPUTE RESOLUTION

**HEARING FORMATS**

Mediation

Binding Arbitration

Private Trial

Judge Pro Tem

Discovery Referee

Special Master

E-Discovery Special Masters

Word Search Mediation

Judicial References

Settlement Conferences

Settlement Days

Cooperative Divorce

Neutral Fact-Finding

Arbitration Tribunal

Appellate Review

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**VENTURA**

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Tel 805.643.1052

**ORANGE COUNTY**

LONG BEACH • RIVERSIDE

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SERVICES AVAILABLE

NATIONWIDE

[www.arc4adr.com](http://www.arc4adr.com)

1.800.347.4512

# ARC IS OPEN

## Getting Back to Business

As we reopen our offices, ARC's first priority is the safety of our clients, neutrals and staff. Our new protocols include:



Requiring check-in and temperature checks at reception desk (including employees)



Requiring face masks be worn throughout our facility



Providing hand sanitizer in common areas



Designating seating in common areas and posting other social distancing reminders



Limiting the number of people in conference rooms



Cleaning and disinfecting common areas throughout the day and conference rooms after each hearing



Providing individual lunches & beverages (kitchen and other shared areas are closed)